



Secretariat

ST/IC/1991/72
18 December 1991

INFORMATION CIRCULAR

To: All members of the staff at Headquarters

From: The Acting Under-Secretary-General for Administration and Management

Subject: SECRETARY-GENERAL'S FAREWELL ADDRESS TO THE STAFF

1. The Secretary-General will deliver a farewell address to the staff on Friday, 20 December 1991 at 10 a.m. in the General Assembly Hall.

2. Subject to service exigencies, supervisors are requested to release staff for this occasion. In offices where the needs of the service require some staff to be on duty at all times, supervisors are asked to exercise flexibility and devise equitable arrangements to enable the greatest staff participation possible. Supervisors should also permit staff members who are required to remain in their offices to have access to the Meeting Exchange Listening Unit (MX) system in order to enable them to hear the statement.
